

Contractor is required to participate in the Company's Contractor Safety Evaluation Program by subscribing to ISNetworld (ISN) or have a Contractor Exemption / Variance Safety Evaluation completed and signed by the Company Hiring Manager.

The Contractor must utilize ISN Quick Check badging system or equivalent, required by all assets for accountability purposes. Visitors will not be granted entry without prior permission of Contractor or Company.

Contractor must provide direct supervision of its subcontractors. The Contractor must have a Subcontractor Management Plan in place which has been approved through the ISN process

The Contractor's status within the ISN database must remain satisfactory throughout the duration of the project. If at any time the Contractor's status becomes unsatisfactory, the Contractor must work with the Company Hiring Manager to develop a plan for correcting deficiencies and timelines for completion.

Contractors must be compliant with Company requirements regarding Midstream Training Qualifications (MSTQ). All contractor employees performing work must have, at a minimum, completed MSTQ Core training as outlined in the training matrix available via the contractors ISN account.

WWW.ISNETWORLD.COM



Collect. Verify. Connect.

At any time during the job, an Environmental, Health & Safety (EHS) desktop, or field audit may be performed. These audits will be performed at selected facilities as determined by the Contractor Safety Department to verify the contractor's information in ISNetworld, safety culture, and safety compliance in the field. Once the audit has been completed, it will be posted in the ISNetworld database for review by other KM hiring personnel.

After the project is awarded and prior to the start of work, the Contractor and applicable Company representatives must participate in a Safety Orientation which includes:

- Contractor personnel must be issued the Company's current "Contractor Safety Orientation" sticker for their hardhats. The Contractor Environmental / Safety Manual may be issued to each participant. At a minimum, the location of the Contractor Environmental / Safety Manual will be identified in the orientation.
- The contractor safety orientation must be documented through ISN Online Training process, or form CSM-003. The Contractor must ensure that everyone that works on Company premises receives this orientation. The orientation is required annually or when changes to Project Scope of Work and/or the Contractor Environmental Safety Manual occur.
- A review of the Company EHS requirements, site specific hazards, abnormal operating conditions, emergency preparedness and response plans, restricted areas, security, potential hazards that may be encountered, evacuation procedures, assembly areas, safety systems and contractor access and parking requirements at the worksite. The Contractor is encouraged to ask questions during the orientation process.
- In addition, a separate site specific orientation may be required for Company operating facilities. Documentation must be kept by the facility utilizing one of the aforementioned methods or business unit specific process.



Contractor Safety Brochure



Kinder Morgan Contractor Safety

Please visit the Kinder Morgan website at www.kindermorgan.com

For further information or questions, please e-mail us at contractorsafety@kindermorgan.com

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Kinder Morgan strives to maintain a positive safety culture in addition to a safe and healthy workplace for employees and contractors. Contractors must report any unsafe work or environmental conditions which has or could have an adverse impact to human health or the environment. Contractors are to ensure the health and safety of their workers and any person likely to be affected by the workers actions. Contractors have the right to know about hazards and the means used to control or eliminate the hazards.

Kinder Morgan is committed to an operations management system (OMS) framework to direct and control work to achieve the Company's objectives in an intentional and continual manner. Non-compliance with safety and/or environmental requirements is treated the same as non-compliance with any contract provision, and may result in work stoppage or contractor removal from the premises. Willful or repeated non-compliance may result in contractor dismissal and contract termination.

For U.S. Contractors, Occupational Health and Safety Administration (OSHA) General Industry Standards (1910), Construction Standards (1926), Pipeline and Hazardous Materials Safety Administration (PHMSA), and/or Mine Safety and Health Administration (MSHA) may apply depending on the nature of the work.

For Canadian Contractors, provincially regulated premises must comply with the Canada Labor Code. Provincially regulated sites must follow the Alberta Occupational Health and Safety Act, Regulations and Code, the British Columbia Occupational Health and Safety Act and Regulation, and the Saskatchewan Occupational Health and Safety Regulations for work done in those provinces.

For Mexican Contractors, Normas Oficiales Mexicanas (NOMs or Official Mexican Standards) may apply dependent upon the nature of the work being performed.

YOU CAN STOP

Stop Work Authority

All Contractors and / or Company representatives have the authority and are required to suspend a work task or group operation when the control of safety or environmental risk is not clearly established or understood.

Stop Work Authority ensures the right thing is done the right way. This program manages risk, protects personnel, the environment and assets. Intervention will be supported by the Company and no action will be taken against anyone who in good faith uses the Stop Work Authority.

Work must be stopped when;

- *Any Contractor brings attention to an unsafe act or condition.*
- *An unsafe condition could result in an undesirable event.*

The steps to take:

- *Stop work activities, remove workers from area and stabilize the situation. Make the area safe as possible.*
- *Notify all affected personnel and Company representative of the stop work issue.*

Any reprisal against a person using stop work authority because that individual, in good faith, stopped work is strictly forbidden.

Kinder Morgan also maintains an ethics hotline and designated high-level personnel for reporting of non-compliance, as follows:

- *KM's Independent Third Party Hotline*
1-800-293-2402 or www.ethicspoint.com



Contractors are advised to check the Company website for the most current Contractor Environmental / Safety Manual and forms. The Company website can be located at:

http://www.kindermorgan.com/work/contractor_co/safety_req.cfm

Management of Change

Company uses a Management of Change (MOC) procedure to manage certain changes and reduce risk. Changes to technology, equipment, standards, procedures, and organizational changes may be made in accordance with the appropriate corporate or regional MOC procedure. MOC procedures also address permanent and temporary modifications and include the granting of occasional waivers. The Company Representative will notify Contractor if they need to be involved in an MOC. Should a Contractor identify the need for an MOC, they shall document the reason and justification for the change as well as the wording of any proposed standard or specification and submit to the Company for consideration.

CALL BEFORE YOU DIG

In ALL work areas where the exact location of underground utilities is known or unknown, the appropriate Dig Safe or One Call system must be notified so the owner / operators can locate and clearly identify their utilities prior to beginning excavation work.

US One – Call	811 or specific no.
Alberta One – Call	800-242-3447
BC One - Call	800-474-6886
Saskatchewan One – Call	866-828-4888

GOLD SHOVEL STANDARD

Excavation services are any operation in which earth, rock, or other material in the ground is moved, removed, or otherwise displaced by means of tools, equipment, or explosives in any of the following ways: grading, trenching, digging, ditching, drilling, auguring, tunneling, scraping, cable or pipe plowing, driving, or any other way.

Kinder Morgan champions the Gold Shovel Standard for use by all excavators and encourages contractors to obtain certification.

WWW.GOLDSHOVELSTANDARD.COM
