

After Hours Drug Testing Process

When drug testing is required after normal business hours, there are three options you can use.

- ✓ **Call 24/7 Onsite at 1-855-247-2828.** If they cannot provide a collection site in a timely manner, proceed to USA MDT.
- ✓ **Call USA Mobile Drug Testing (USA MDT) at 1-800-851-2021 or 1-855-872-8378**
 - Ask if they can provide mobile drug testing in the area where you are located.
 - If they cannot provide assistance in a timely manner, proceed to PTC Collection.
- ✓ **Go to the PTC Collection site locator to find a testing facility that may be open after-hours.**
 - The PTC Collection site locator can be found here:
<https://access.pipelinetesting.com/all/collsitesearch.aspx>
 - When speaking to a site, ask for after-hours or mobile testing availability in your area.

NOTE:

24/7 Onsite and USA MDT are companies with a network of drug and alcohol test collectors located throughout the United States that provides assistance to locate after-hours mobile services.

- ✓ 24/7 Onsite and USA MDT only locates services for mobile testing.
- ✓ When drug testing is required after normal business hours, contact 24/7 Onsite or USA MDT.

Can't find a Drug Test Collection Site?

Contact a hospital or collection site that is outside of our network and see if they are willing to conduct the test for you. Provide the PTC test kit and alcohol form to ensure PTC will receive the sample to be tested.

Don't have a drug kit with you?

You can use the hospital or collection site's drug testing form they use if they are willing to modify the form to ensure PTC receives the sample for testing.

BUT YOU MUST ADD THE FOLLOWING INFORMATION ON THEIR TESTING DOCUMENT (noted below)

Company Code

STEP 1: COMPLETED BY COLLECTOR OR EMPLOYER REPRESENTATIVE	
A. Employer Name, Address, I.D. No.	B. MRO Name, Address, Phone and Fax No.
PTC. KMI.7567 PIPELINE TESTING CONSORTIUM, INC. 9 COMPOUND DR HUTCHINSON, KS 67502	DAVID PAINE, M.D. MRO1752 AMERICAN MEDICAL REVIEW OFFICERS, LLC 7 COMPOUND DRIVE HUTCHINSON, KS 6750 MRO PH: 866-359-0414 FX: 620-664-5594
KINDER MORGAN CO PH: 713-725-8201 FX: 620-669-0906	

Company name and phone number

MRO Information

Note:

- Ask if the collection site has a CRL drug testing form. That is the name of the lab PTC uses to test samples.
- If the collection site is not willing to modify their drug testing form, the employee can still be tested, but then we will need to request the results from their testing site instead of PTC.

Detailed Information - 24/7 Onsite and USA MDT

When calling either 24/7 Onsite or USA MDT, follow the process below to ensure they understand your requirements.

Provide the representative dispatcher with the following information:

- ☐ State that you are a Pipeline Testing Consortium member so that the correct protocol is followed.
- ☐ The type of service you require and
- ☐ Your site address information.
- ☐ If a mobile site is not available to provide testing in a reasonable amount of time, they can be asked to locate a standalone facility that is available to accommodate testing at the time it is needed.

The dispatcher will begin the process by contacting mobile collectors based on the proximity of your location.

- ✓ If the initial mobile collector does not answer or is unavailable, the dispatcher will reach out to the 2nd closest mobile collector and call the initial collector back a second time until a collector can be reached.
- ✓ Once a mobile collector is identified, the dispatcher relays all necessary information and any specifics on the requested collection to the collector.
- ✓ After all information is relayed over to the collector, a call is placed to you, the KM approved representative employee that requested mobile service to inform them of the collector's information and an estimated ETA.
- ✓ The KM caller will also receive a call from the mobile collector to verify the information provided is correct.

NOTE:

- This process should typically take less than 30 min. If there's an instance that a tech has not been identified, they will reach out to the caller with an update within the first 30 minutes, and periodically after that until completed.
- In the meantime, you should search on Pipeline Testing Consortium's website to determine if there are any mobile units or collection sites you may be able to find outside of the 24/7 assistance.
- For any questions, please contact your Human Resources Representative

Supervisor Guidance - Post-Accident Drug Testing Assistance Website

Choose one of the following to obtain more information on the Post-Accident Drug Testing process.

- **Copy/paste the URL or click the link here to your web browser:**
<https://www.kindermorgan.com/Pages/Post-Accident-Supervisor-Guidance>

OR

- **Scan the QR code with your cell phone's camera to open the Supervisor Guidance Post-Accident Guidance page on the internet.**

